

CFL Regular Board Meeting
December 18, 2019 - 7:00 p.m.
Minutes

Board Members:

Present: Diane Ames (by phone), Mike Anderson, Vivian Bosch, Kim Hay, Kathleen Hennessy, John Hoeschele, Georgette Ogle, Bryan Riccardi, Myron Walter, John Whittleton, Russ Ruthig

Excused: Maria Manning

Absent: Sandro Mironti

Others Present: Tammy Sickmon (Interim Director), Lorrene Moore (Business Manager),

Guests: Theresa Mekeel, George Mekeel

Proceedings:

1. Meeting called to order at 7:05 p.m. by Board President Vivian Bosch
2. President Bosch read a note from Tammy Sickmon thanking the trustees for the holiday gift card.
3. Trustee Ruthig will be moving to Maine in April.
4. The November regular meeting minutes were approved as amended. Kathleen Hennessy moved; John Whittleton seconded. Russ Ruthig abstained.
5. The November Financial Statements were approved. Mark Martin moved; Kathleen Hennessy seconded.
 - Lorri will begin providing separate report for tracking NYS grant expenditures beginning with January 2020 Financial Statements.
6. Interim Director's report (Tammy Sickmon)
 - Volunteer Donald Chu is leading a new Lego Robotics program on Saturdays. Mr. Chu provides the materials.
 - Storytime attendance is down because children who had been coming are now going to pre-school or kindergarten. Facebook is only reaching current patrons. Parents have volunteered to put up flyers in various locations. Tammy asked for other suggested ways to get the word out. Suggestion to put Storytime flyers in pediatricians' offices.
7. Committee reports
 - President's Report: In memory of former trustee and Board president Grace Bentley, the Board donated two books to the library's collection: The Book of Gutsy Women: Favorite Stories of Courage and Resilience by Hillary and Chelsea Clinton, and a small paperback, No One is Too Small to Make a Difference by Greta Thunberg. Grace served on the Board from 1972 to 2005.
 - Executive Committee: On December 15th, unanimous vote approving offering Jen Graney the position of Library Director at an annual salary of \$55,000.
 - Building & Grounds – carpet samples for the art gallery and periodical room are in the Director's office. Trustees invited to take a look and add their opinion to the list.

8. Old Business

- CFL Logo (John H) – Majority preferred open book over circle of books. Majority preferred “Books are just the beginning” tag line over “Check us out”. Discussion on items (finite) vs. stars (infinite possibilities) with decision to go with colored stars. Discussion on colors in “Cortland Free Library”. Discussion on bright vs. muted colors. John suggested final colors be decided in smaller sub-committee.
- Legacy Brochure (John H) – need some higher resolution pictures and other minor additions/changes.

9. New Business

- The full Board approved hiring Jen Graney as our new director. Kathleen Hennessy moved. Randi Storch seconded.
- \$50,000 CCAP Grant
 - The Board voted to proceed with final steps required for CCAP grant (ducted A/C and LULA Lift). Kathleen Hennessy moved; Russ Ruthig seconded.
 - The Board approved a resolution authorizing the Board President and Financial Officer to sign CCAP grant agreement/forms. Russ Ruthig moved; Kathleen Hennessy seconded.
 - The Board approved the Finance Committee’s recommendation to use funds from the MS Investment account to pay invoices related to the CCAP grant. Money will be moved from MS to NBT 5050 to pay invoices. Reimbursement checks from DASNY will be deposited back into NBT 5050 and then transferred back to MS. John Whittleton moved; Mike Anderson seconded.
- The Board voted to approve using up to \$2215 of unused 2019 Trustee Other Board Restricted funds to purchase furniture items requested. Russ Ruthig moved; Randi Storch seconded.
- John H. item – In Coffee Mania’s 20th anniversary contest, John was voted the “Cultural Leader” of Cortland for his prior work with Lime Hollow and the Cortland Rural Cemetery. John is donating his \$1000 cash prize to the library.
- Russ Ruthig volunteered to buy Cortland native Lucy Cummins’ latest book for the library if we don’t already have it. The book was voted by the New York Times as the best selling children’s book for the year. Title: Truman by Jean Reidy; illustrated by Lucy Ruth Cummins. (Note: confirmed CFL does have a copy of the book)
- The Board approved Tammy’s and Theresa’s request for funding for 2020 AS and YS programs from the Friends group. The trustee liaison will make the request at the January Friends’ meeting.
- Russ informed the Board that the Cortland Community Service Club met Monday and awarded \$1500 to DPIL.

Next Board Meeting: January 15, 2020: 7:00 pm

Please notify if you are unable to attend a meeting. Please send any new agenda items by 1/8.

Regular meeting adjourned at 8:05 pm

Executive Session convened at 8:10 pm.

- The Board approved the October and November Executive session minutes. Kim Hay moved; Mike Anderson seconded.
- The Board approved 2020 staff wage increases as proposed by Interim Director Tammy Sickmon. Randi Storch moved; Myron Walter seconded.

The Executive Session meeting adjourned at 8:12 pm.

Respectfully Submitted,

Lorrene Moore
Secretary Pro Tem