

CFL Regular Board Meeting  
March 20, 2019 - 7:00 p.m.  
Minutes

1. Call meeting to order at 7:00 p.m.
  - a. Present: Diane Ames (by phone), Vivian Bosch, John Whittleton, Mike Anderson, Mark Martin, Randi Storch, Sandro Mironti, Maria Manning, Georgette Ogle, Tammy Sickmon (Interim Director), Lorrene Moore (Business Manager)
  - b. Excused: Kathleen Hennessy, Kim Hay, Russ Ruthig, Myron Walter
  - c. Absent: Bryan Riccardi
  - d. Guests –George Mekeel, Theresa Mekeel
  
2. Vote on new Trustee: John Hoeschele
  - a. Trustee Whittleton moves to accept John Hoeschele as new trustee, Trustee Ogle seconds. Motion carried.
  
3. Approve February regular minutes and bills, payroll.
  - a. February Minutes – Trustee Ames moves to accept February 2019 minutes, Trustee Anderson seconds. Motion carried
  - b. Bills and payroll – Trustee Martin moves to approve February Bills and Payroll, Trustee Whittleton seconds. Motion carried
  
4. Interim Director’s report (Tammy Sickmon)
  - a. Discussion about low number of hot spots being checked out vs. \$124.50 monthly cost. Three hot spots were specified in the Bright Ideas grant so we must keep them for now.
  - b. Update on Stone Soup community event: Sunday, June 6, 6 – 8 pm
  
5. Committee reports
  - a. President’s Report update
    - accessibility complaint filed last year with DOE had been transferred to DOJ due to the library not falling under Title II. DOJ has now contacted CFL offering mediation as a solution. President Bosch has agreed to mediation (to be scheduled) and will update when more information is obtained.
  - b. Grants
    - Per FLLS, we will not hear whether we will get NYS Construction grant funds until June or July. (We had thought we would hear in April.)
  - c. Buildings and grounds
    - Trustee Ogle informed the Board that the minor concerns cited by the code officer will be easily taken care of.
  
6. Old Business
  - a. Conflict of Interest forms – Additional trustee signatures obtained.
  
7. New Business
  - a. Annual Report Approval – approved by Executive committee
    - Trustee Storch moves to approve annual report, Trustee Mironti seconds. Motion carried
  - b. Director Job Search Posting
    - Trustee Storch moves to approve Director job posting, Trustee Martin seconds. Motion carried
    - Discussion about putting ad in the paper – Trustee Anderson to look into statewide ad

- President Bosch suggests getting a budget from board. Decision made to hold off on Cortland Standard until Board hears from Trustee Anderson
  - c. Parking lot security camera – Library received a quote for \$1178 (includes installation)
    - Trustee Ogle moves to approve spending \$1,178 on parking lot security camera. Trustee Whittleton seconds. Motion carried and decided that the money is to come from operating building repairs budget.
    - Also received quote for new security system for library (\$11,275) which will be discussed at a later date.
  - d. Notary (\$60 fee)
    - Discussion on Lorri becoming a notary public
    - Trustee Storch moves to approval payment for Lorri’s notary fee, Trustee Anderson. Motion carried
  - e. New Phone systems
    - To be discussed at next meeting with Trustee Walter present
  - f. Passive Investing – Informational Presentation Options
    - Preference on who educates us about passive investing
      - Discussion on what to do because we need to increase revenue in the library
      - Interested in having a presentation?
    - Take away – Board agrees that no introductory/general presentation is necessary and we should go directly to RFP process to learn how passive investing would work for CFL specifically.
  - g. Sunday trial – plan for September?
    - 8 week trial to begin in September
    - President Bosch to look up and see what the Sunday hours of the library used to be or what Board had agreed to
  - h. New Sexual Harassment Training
    - All employees and volunteers and President of Board – required
    - May 28, 2019 – 9:00am – 12:00pm @ FingerLakes for supervisors (including trustees)
    - Tammy wants more information and what the extra interactive training is all about
    - Lorri to look into HR360 portal
  - i. Bertini Family Donation
    - Unspent money – total donation \$4,150 – only \$953 spent on books
      - \$2000 in endowment (maybe) \$1,196 in operating funds yet to be spent
    - Family stopped donating because money wasn’t being spent
    - Board agrees to spend whole amount **and Lorri will update donor.**
  - j. NYS Construction Grant Projects
    - Discussion if library should start on the projects even though the library won’t hear about grant approval until June/July
    - Finance committee to make recommendation on how to proceed
  - k. Conflict of Interest Reviews (Diane, Lorri)
    - Moved to next meeting
8. Next Board Meeting: April 17, 2018: 7:00 pm – Sarah G. to speak about tax cap (arriving at 7:30)  
Please notify if you are unable to attend a meeting. Please send any new agenda items by 4/10.
9. Adjourn at 8:38pm

Minutes respectfully submitted by,  
Maria Manning, Secretary