

**CFL Regular Board Meeting
October 18, 2017 - 7:00 p.m.**

President Bosch called the meeting to order at 7:09 PM. 8 members present equaled a quorum.

Present: Diane Ames, Vivian Bosch, Linda Eberly, Laura Gathagan, Kim Hay, Kathleen Hennessy,
Mark Martin, Myron Walter and Jacalyn Spoon, Library Director
Excused: Russ Ruthig, John Whittleton, Nick Esposito, Georgette Ogle, Mimi Griswold,
Randi Storch, Mike Anderson
Guest: Aimee Dorward

A motion to approve June minutes with one correction, bills and payroll was made by Kathleen Hennessy, seconded by Laura Gathagan and passed

There were no Sept. minutes. The September bills and payroll were passed on a motion made by Myron Walter and seconded by Laura Gathagan.

Director's report

Due to major computer problems, Jacie was unable to process a Director's report. Repairs have now been made and a report will be forthcoming.

Jacie verbally reported that she has met with Evan Geibel, Publisher at the Cortland Standard, to discuss a \$12,000 grant for digitizing of microfilm.

Collaborated with the Seven Valley Health Coalition on a bike-share grant. The library would be one of the local bike stations.

Committee reports.

AdHoc DeHaas: Diane Ames reported that the DeHaas painting did not sell at the Weston, VT Antique Show despite much interest. Stephen White, of White and White Antiques, says that two interested buyers will be coming to Skaneateles this fall to look at this painting of Mt. Washington.

Buildings and Grounds: no report.

Director Spoon noted that work on the attic hatch is progressing. There is still a need for a deterrent for the bird problem at the front entrance.

No clock update.

Finance: Tentative plans are to meet next week to discuss how to handle the perceived excess cash and accounts receivable. A 10/17 meeting was held with Matt McSherry and Kacie Harder.

Two new account lines are being used to show the breakdown of what funds are actually available. Matt is suggesting creating a method for not showing school tax receipts until after the school district vote thus eliminating the impression that the library is holding too much tax money.

Mark questioned why the 2018/2019 Library Tax Receivable amt is less than the 2017/2018 amount on the Statement of Financial Position report. With 2% increase, we

would expect the 2018/2019 to be more, or at a minimum equal to this year. Jacie was to investigate.

Grants: Nick Esposito has suggested getting more estimates before proceeding with an FLLS grant request to provide air conditioning for the library. President Bosch suggests getting two estimates, one for the entire building and one for only the Youth Services area. We would need someone to take the lead if the Board decides to pursue this grant option.

Nominating: President Bosch reported that Mimi Griswold has resigned effective at the end of 2017 leaving an opening in her 2021 term. Laura Gathagan, nominating chair, requests names for consideration.

5. Old Business

a. 2016 Audit – recommendation on recording library tax receivable (Jacie) – see Finance Committee report above for update.

b. A/C for YS - See grants

c. Wireless Access Policy

Steve Marstall and FLLS have been included in this document preparation.

The board prefers the use of the word “expected” (paragraph 4).

Motion to accept Wireless Access Policy passed on a motion by Mark Martin and seconded by Myron Walter.

d. The 7-year and Children’s Patron Records Purge Policies

The Children’s Patron Records Purge policy passed on a motion by Laura Gathagan and seconded by Kathleen Hennesy.

Extended discussion regarding the 7-year Patron Purge Policy culminated in the board’s request to see more recent statistics (2011-2016) about only lost books.

e. New Revenue Sources: Selling Fishing Licenses (Jacie) - No update

f. AWE Computer replacement - Jacie plans to proceed with the replacement (\$2,700 estimate) using funds from Senator Steward. She will use budgeted money from various sources for a new table and new headphones.

e. Board consensus is to initiate a no overdue fines for patrons under the age of 18 policy. Suggestion is for Director Spoon to provide a written policy to be voted on at the November meeting and make the policy retroactive to Nov. 1· 2017.

f. Wheelchair Lift for Art Gallery/Glass Mezzanine (Jacie) – no update

New Business

a. 1. NYSMEC Electricity and Natural Gas Bid - Motion passed to accept bid made by Diane Ames and seconded by Laura Gathagan

b. Bequests (John W.) – handout and web portal – no update

c. Sunday Hours – Jacie is suggesting a patron questionnaire to estimate the interest and preferred open hours. Several suggestions from board members were to avoid the morning church service hours, perhaps 12-4 or 11-3

d. A brief discussion was held about exploring once again moving the investments to passive investment management.

2. Next Board Meeting: November 15, 2017: 7:00 pm

Please notify if you are unable to attend a meeting. Please send any new agenda items by 11/7

Respectfully submitted,
Diane Ames, Secretary pro tem