

CFL Regular Board Meeting
November 20, 2019 - 7:00 p.m.
Minutes

1. Call meeting to order at 7:00 p.m.
 1. Excused: John Whittleton and Myron Walter.
 2. Late: Randi Storch
 3. Absent: Bryan Riccardi, Russ Ruthig, Sandro Mironti
 4. Present: Vivian Bosch, Georgette Ogle, Mark Martin, Kathleen Hennessy, John Hoeschele, Mike Anderson, Maria Manning, Kim Hay, Lorrene Moore (Business Manager), Tammy Sickmon (Interim Director)
 5. Guests: Theresa Mekeel, George Mekeel, Liz Cole (President of Friends of CFL)

2. Approve October regular minutes.
 1. Minutes amended to indicate Trustee Hennessy seconded the motion to approve the September minutes.
 2. Trustee Hay moves to approve amended October minutes, Trustee Hennessey seconds. Motion carried.

3. Approve Financial Statements for October
 1. Board discusses financial statements – summarized format
 2. Trustee Martin moves to approve statements, Trustee Ames seconds. Motion carried.

4. Interim Director's report (Tammy Sickmon)
 1. Board discusses Interim Director's report.
 2. Board discusses Hoopla and embargo on e-books. Due to the cost, Director's Advisory Committee chose not to continue with Hoopla.
 3. Board discusses meeting with Officer Abbott about Stone Soup video on YouTube.

5. Committee reports
 1. Updates: board discusses Directors search.
 2. Discussion about NYS Construction Grant offering 10% match
 3. Discussion of mandatory trustee training not being passed
 4. Buildings and Grounds – discussion about upcoming and continued projects
 1. Discussion about Marvin Windows meeting and the cost of replacing windows – huge cost
 2. Antique clock discussion
 5. Dolly Parton Imagination Library – request for funding and testimonial for Cortland Community Service Club's 25th anniversary.
 6. Wilkins foundation grants discussion about applying
 7. Discussion on passive investment inquiries.
 8. Long range planning – discussion about John Hoeschele scheduling a review session for long range plan to see where Library is with that

6. Old Business
 - a. CFL Logo (John H)
 1. Board discusses new logo options

7. New Business
 - a. Liz Cole – President of the Friends
 1. Discussions about “Food for Fines” idea
 2. Before meeting in January discuss proposal about how Friends can help

 - b. Vote: 2020 Budget (Lorri and Kathleen)
 1. Discussion of 2020 budget
 2. Trustee Martin moves to approve budget. Trustee Hoeschele. seconds. Motion carried.

 - c. Slate of Officers, Exec Committee and Trustees for 2020 (Vivian)
 1. Discussion of new committee members and officers
 2. Handout of list of options (chairs, officers, etc.) to be reviewed by Board members

 - d. Director Search – Disc Wizard Behavioral Assessment (Vivian)
 1. Board discusses the effect and impact of the assessment and if it should be continued to be used
 2. Decided to leave it at the discretion of the committee

 - e. Sunday Hours (Tammy)
 1. Discussion about Sunday hours and results of 8-week trial
 2. Trustee Ames moves to discontinue Sunday hours
 3. Board consensus that we will no longer be doing Sunday hours

 - f. FLLS Annual meeting
 1. Bylaws need to be updated with specific required language (i.e., “committees of the Board”) to indicate which committees are empowered to “bind” the corporation
 2. Trustee Hennessey will take on updating bylaws

 - g. Financial reports of Friends
 1. Discussion about if the Board should be reviewing the Friends financial reports? Maybe adding brief summary to committee report.
 2. Should a staff member attend Friends’ monthly meeting? Currently a trustee liaison attends.

 - h. Fine Free for Veterans and Active Service Members
 1. President Bosch suggested we waive late fines for veterans and active service members. Tammy stated the logistics would be difficult for staff.
 2. Discussion about whether the library should go fine free for all.

3. Tammy going to research and Lorri will pull numbers to see if there's a benefit to going fine free.

i. Lorri - conflict of interest with JBK

1. Add to next year's conflict form

8. Next Board Meeting: December 18, 2019: 7:00 pm

Please notify if you are unable to attend a meeting. Please send any new agenda items by 12/13.

9. Adjourn Regular Session – 8:40 pm

10. Executive Session convened at 8:40 p.m.

- The Board approved a 2020 wage increase for YS Librarian Tammy Sickmon.
- There was Board consensus on giving Tammy a letter of appreciation instead of a formal evaluation this year.