



## Cortland Free Library

*Books are just the beginning!*

**Policy Category:** Public Space  
**Policy Title:** Tobacco Free Policy



**Need for Policy:** To provide a healthy, comfortable, and clean environment for staff, patrons, children, vendors, and visitors by reducing:

- tobacco and electronic cigarette use.
- exposure to secondhand smoke and toxins.
- litter on library grounds from discarded tobacco products.

### **Policy:**

In accordance with NYS Public Health Law §1399-o and Public Health Law §1399-n(8) and as part of the Tobacco-Free Zone of Cortland County, tobacco use and smoking in all forms, including but not limited to cigarettes, cigars, pipes, water pipers (hookahs), electronic cigarettes (vaporizers), and smokeless tobacco products, is not permitted within Cortland Free Library or on its property or within one hundred feet of library entrances, exits and outdoor areas. Please note that this policy expands the public health law provision to also prohibit the use of electronic cigarettes/vaping.

### **Compliance:**

This policy applies to all Cortland Free Library employees and visitors.

The Library Director is responsible for:

- posting tobacco-free signage on library grounds and inside the library
- posting relevant information on the library's website

Employees who do not comply with this policy are subject to disciplinary action.

Staff will make periodic observations of the outdoor areas to monitor compliance and help to promote awareness of the tobacco-free policy. Violators who refuse to comply will be asked to leave the premises.

- Exemption: Smoking within a private vehicle that is more than 25 feet from a facility entrance and any ventilation intake.

Questions related to the policy and reports of non-compliance can be directed to the Library Director.

**Approved:** 6/17/2020

This policy replaces the original Tobacco Free Policy approved on September 24, 2014.