

CFL Special Board Meeting via Zoom
August 31, 2022 - 6:00 p.m.
Meeting Minutes

Board Members

Present: Diane Ames, Mike Anderson, Vivian Bosch, Julie Campbell, Liz Cole, Kim Hay, John Hoeschele, Mark Martin, Kathleen Hennessy, Lauren Mossotti-Kline, Bryan Riccardi, Eugene Waldbauer, Myron Walter, Mark Webster, John Whittleton

Excused: none

Absent: none

Others Present

Staff: Jen Graney (Director)

1. Call to order: The meeting was called to order at 6:03 p.m. by President Hoeschele.
2. NYS Construction Grant –
 - a. President Hoeschele provided a summary of the grant timeline as follows:
 - March 2022 – Board authorizes the Director to proceed with an application for ducted A/C in the main reading room, a lift to the art gallery, and repair of the main windows.
 - June 2022 – Director Jen informed the board she would like to expand the scope of the grant to include a more dedicated teen space, a community/meeting room, an office for Theresa, moving the circ desk, and switching from a lift to modifying the existing elevator. There were no details or estimates for the Board to consider at that time so there was no formal vote to authorize the change in scope. The Board did give their OK to Jen to explore the additional projects.
 - June – August – Director worked diligently with architect Jon Carnes, Trustees Walter and Waldbauer, Kline, Inc, and NYSERDA; engaged with, Finger Lakes Library System (FLLS); and made the appropriate inquiries to State Historic Preservation Office (SHPO).
 - August 25 – Director presented the revised narrative and budget to the Executive and Finance committees. Financial concerns were expressed about increased operational costs (e.g., cleaning of new glass walls, additional staffing due to the relocation of the circ desk), and the need to bump up the contingency due to supply issues and other cost increases, but there were no major concerns about meeting the 25% match.
 - August 26 – Revised draft (based on Exec/Finance input) was sent to the full board, followed by questions and comments via email. Despite the volume of email exchanges, President Hoeschele felt they were worthwhile because of the short amount of time in which the board had to review the proposed grant.
 - August 30 – The majority of the Exec and Finance committees indicated via email that they recommend the board approve the grant. There were two “no” votes and one abstention.
 - September 2 – official due date of the grant application to FLLS

- b. Trustee Webster moved to approve the 2022 NYS Construction Grant application for a total of \$703,212 (up to \$803,433 including a 15% contingency) with the library's required 25% match of \$175,803 (up to \$200,861 based on the contingency amount). Seconded by Trustee Campbell.

Trustees were given the opportunity to voice their opinions and/or ask questions.

Discussion included:

- Trustee Bosch expressed concern over moving the circulation desk when the total renovation of the main area had just been completed in 2016. Trustees Campbell and Hay responded with the need for increased levels of safety and a full vantage point that a centrally located circ desk would provide. Trustee Webster agreed.
- Trustee Ames read a statement listing her concerns about the cost and justification for relocating the circulation desk, the lack of window replacement when the windows are in dire need of repair, and the short amount of time in which the full Board was given to review and ask questions. Director Graney explained that the windows were removed from the grant because replacing them over the span of several years is considered maintenance. She added that it is too late to change the grant now.

President Hoeschele then called for a vote. The motion to approve the grant application carried with a vote of 11 to 3 with Trustees Ames, Bosch and Whittleton voting "no", and Trustee Mossotti-Kline abstaining due to potential conflict of interest.

Director Graney will submit the application to FLLS.

3. The special meeting adjourned at 6:29 p.m. on a motion by Trustee Cole and seconded by Trustee Anderson.

Respectfully submitted,
Vivian Bosch
Secretary, Board of Trustees