

CFL Regular Board Meeting

March 15, 2023-6:30 pm

Meeting Minutes

Board Members

John Hoeschele, Mike Anderson, Mark Martin, Lauren Mossotti-Kline, Liz Cole, Julie Campbell, Eugene Waldbauer, Mark Webster, Glenn Reisweber,
attending via Zoom Diane Ames, 75 Broad Ave., South Naples, FL
Myron Walter, 1400 Elm St., Groton, NY
Kathleen Hennessy, Rio Mar Cluster 2, unit 39-D, Rio Grande, Puerto Rico

Excused: Kim Hay

Absent: Brian Riccardi

Others Present

Staff: Director Jen Graney, Theresa Mekeel (asst to the Director)

Friends representative: Brad Meade

Regular Meeting:

1. The meeting was called to order at 6:33 by President Mossotti-Kline
2. Trustee Webster moved to approve regular meeting minutes from February 15, 2023, seconded by Trustee Martin. Motion carried.
Trustee Reisweber moved to approve minutes from Special Meeting, February 24, 2023, seconded by Trustee Martin. Motion carried.
3. Trustee Martin moved to accept February financial statements, seconded by Trustee Hennessey. Motion carried.

4. Director's Report

Director Graney shared highlights of the director's report. Staff development training on February 20 was discussed, with active threat response training with Officer Chad Hines of Cortland City Police Dept. The Canestaro family nominated Tammy Sickmon for American Library Associations "I love my Librarian award". Patron Shannon Alm donated books about eating disorders that helped her understand what her daughter was going through and also recommended titles for our collection. Due to discoveries of drugs left in library director Graney followed up with Deputy chief Guerrera regarding proper protocol for handling something like this in the future. Library will be offloading some furniture items in anticipation of upcoming construction work and reconfiguration (blue leather sofa, magazine unit, display unit). Library will be exhibiting at this years Chamber of commerce business showcase, April 14 and 15. The April community read will be *A Place Called Home* by David Ambroz, community discussion date TBD.

5. Committee Reports

Full committee reports are available on the shared drive.

Chairs shared some highlights

Executive Committee

Executive committee chair Mossoti-Kline discussed ways to best respond to issues relating to the library and provided a talking Points link in the Drive. Her President's report is available in Google Drive.

Buildings, Grounds and Tech

Chair Walter reported that a piece of stone from the upper string course broke off of the west exterior gallery wall. Masonry repair will be needed. Meeting with Builders Best to discuss Marvin Window custom replacements.

Development and Marketing

Chair Hoeschele met with Building/Grounds and Tech defining scope of window project with intent of finding funding sources. Prepping for spring vote on library tax levy, new webpage on library's value to community, social media posts and other ways to promote library.

Long Range Planning

Chair Mossetti-Kline discussed how each committee chair will be asked to review LRP document with their committee for input on edits and updates. Feedback from committees is due on May 19.

Nominating

The committee is pleased to report that Bonnie Haines has agreed to join the CFL Board of Trustees. Bonnie will be welcomed at the April board meeting.

Personnel

The committee was kept informed by Jen about an ongoing employee evaluation and improvement plan.

Finance and Investment

Chair Webster reported that the committee has discussed revising the financial statements so the actual performance is compared to the corresponding time period. This will allow for performance to be measured against the budget expectations for the period, not the annual budget.

Friends

Chris Lund, President of Friends of library reported that Corn Ducky Derby tickets are available for sale. Please reach out to Chris ASAP if interested.

DPIL

Vivian reported that the current enrollment in the program is 540. DPIL also has Corn Ducky Derby tickets available thru Vivian or at the main circ desk at the library. Tickets are \$5.

6. Policy Review-Paton Code of Conduct

Director Graney shared with the board a Patron code of conduct policy, addressing acceptable patron behavior policy in the library and on library grounds. Discussion ensued around changing the Need for Policy description of who the conduct rules apply to and various other suggestions. President Mossotti-Kline and Director Graney decided that more discussion was needed on wording from Board input. Revised code will be submitted to the Board in the April meeting.

7. New Business-Unrestricted donation spending request for Chamber of Commerce showcase and swag

No motion was required, Board agreed to booth rental cost and related items to give out at showcase, using the Director's discretionary spending authority.

Vote to approve formal nomination of new Trustee

Trustee Reisweber moved to accept nomination of Bonnie Haines as a new Trustee, seconded by Trustee Cole. Motion carried.

8. Next Board Meeting: April 19, 6:30pm

Please notify Lauren if unable to attend. Please send any new agenda items by Friday, April 7

9. Adjourn

Trustee Waldbauer made a motion to adjourn, seconded by Trustee Cole, motion carried

Meeting adjourned at 7:53pm