

## **CFL Special Board Meeting Minutes**

August 21, 2023 – 12 p.m.

### **Board Members**

Present: Liz Cole, Bonnie Haines, Kim Hay, John Hoeschele, Lauren Mossotti-Kline, Glenn Reisweber, Myron Walter, Mark Webster

Attending via Zoom: Eugene Waldbauer

Excused: Diane Ames, Mike Anderson, Julie Campbell, Kathleen Hennessy, Mark Martin, Bryan Riccardi

Absent:

### **Others Present**

Staff: Jen Graney (Director), Theresa Mekeel (Assistant to the Director)

Friends representative:

### **Regular Meeting:**

1. The meeting was called to order at 12:05 p.m. by President Mossotti-Kline.

#### **2. Vote on the updated *Animals in the Library* policy**

The update would recognize and allow for Emotional Support Animals prescribed by a licensed medical or mental health professional whose owners could provide documentation from the LMHP.

Trustee Webster made a motion to approve the updated Animals in the Library policy with the deletion of the requirement to disclose diagnosis, Trustee Haines seconded, Motion Carried.

#### **3. Vote on the updated *Patron Code of Conduct* policy**

The update would include and allow for Emotional Support Animals prescribed by a licensed medical or mental health professionals whose owners can produce an official letter.

The update would also designate the library's Youth Services Room for children 12 and younger. Adults may visit the area when accompanying children, or accessing the collection.

Trustee Hay made a motion to approve the updated Patron Code of Conduct policy, Trustee Walter seconded, Motion carried.

#### **4. Vote on the new *Public Comment at Board Meetings* policy**

This new policy would ensure interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meetings in an efficient and effective manner.

Discussion ensued concerning time limit of speaking, advance notice of wanting to speak, and a designated public comment time set for each board meeting.

Trustee Hoeschele made a motion to approve the new Public Comment at Board Meetings policy with the edits as discussed (Advanced notice from interested parties in speaking should be given, but not required; Interested party must sign in before Board

Meeting begins; and there will be a specific time during the Board Meetings given for public comments), Trustee Reisweber seconded, Motion carried.

**5. Vote on the new *Statement of Concern about Library Resources* policy**

This new policy would provide patrons who wish to request the withdrawal or reclassification of materials currently owned by the library or to issue a statement of concern about a program or other resource a way to formally state their concern regarding the library resource.

This new policy would replace the Request for Library Material Reconsideration form.

Discussion ensued concerning the composition of the committee that would be in place and other policies that will need to be reviewed that correlate with this one.

Trustee Haines made a motion to approve the new Statement of Concern about Library Resources policy with a formatting edit, to include “need for policy” statement to match other current policies, Trustee Cole seconded, Trustee Webster opposed, Motion Carried.

**6. Next Regular Board Meeting:** September 20, 2023 at 6:30 p.m.

Trustees should notify President Mossotti-Kline if they are unable to attend.

**7. Adjourn**

Trustee Cole made a motion to adjourn, seconded by Trustee Reisweber motion carried.

Meeting adjourned at 12.57 p.m.

Respectfully submitted,  
Theresa Mekeel  
Assistant to the Director