

**CFL Regular Board Meeting
January 26, 2026 6:30 pm**

Meeting Minutes

Board Members

Lauren Mossotti-Kline, John Hoeschele, Mike Anderson, Kristina Petrella, Kathleen Hennessy, Kim Hay, Eugene Waldbauer, Glenn Reisweber, Liz Cole, Myron Walter, Kathleen Elliott, Julie Campbell

Absent: Bryan Riccardi

Participating via zoom: Bonnie Haines, 1835 Magnolia Dr S, Fort Meade, Fl. 33814

Others Present

Director: Jessica Magelaner

Staff: Assistant Director Theresa Mekeel, Library Cataloging and Materials Specialist Aimee Dorward
Kacie Harder, CPA

Regular Meeting

1. The meeting was called to order at 6:30 pm by President Mossotti-Kline

2. Public Comment

Advance notice encouraged: email director@cortlandfreelibrary.org and/or cfltrustees@gmail.com.

3. Safety and Facilities Update

Reporting for Craig, Jessica mentioned there were no major incidents to report.

4. Guest Presentation: Central Library, Sarah Glogowski, Executive Director, Finger Lakes Library System

and Stevan Knapp, Vice President, Finger Lakes Library Board.

Sarah gave trustees a presentation on what it means to be a Central Library. Tompkins County Public Library currently serves as the Central Library for the 5 county Finger Lakes Library System, providing resources, support and services for the 33 member libraries. She gave a brief history of the Central Library system formed by the NYS Board of Regents in the 1950's and 60's. She spoke on how the role of the Central Library has evolved over the years citing how more electronic content is shared now compared to how print books were primary in the past.

The Central Library is tied to a physical building where collections are held, she indicated that space is needed for 10,000 books. Tompkins County Library has always been the Central Library for the system but due to some changes in leadership at that library and excessive weeding of their collection, Finger Lakes is considering making a change in the Central Library.

Currently only 2 other libraries can be considered for the Central Library, Cortland Free Library and Seymour Library in Auburn (since both have 2 librarians on staff). Both Finger Lakes and the libraries board of trustees must approve the agreement.

She mentioned some things to be considered taking on the Central Library role, additional staffing may be needed, collection space for 10,000 books is required. The Central library must provide an annual average of not less than 55 hours per week of service to the public. The Finger Lakes system has funds available that can be shared with the Central Library to assist with additional funding needs to run the program. A five year commitment is expected. A decision on the Central Library choice by the Finger Lakes Library system will be made in a few months, March or April at the latest.

A question and answer session with trustees was held after the presentation. Due to time constraints the Central Library topic will be further discussed at the Cortland Free Library board meeting in February.

5. Approval of Minutes

December 17, Regular Board Meeting

- Trustee Elliott moved to accept minutes from December 17, 2025 regular meeting, seconded by Trustee Petrella. Motion approved.

December 17 Annual Board Meeting

- Trustee Hennessy made a motion to approve minutes from the December 17, 2025 annual board meeting, seconded by Trustee Hay. Motion approved.

6. Review and Vote to Receive Financial Statement

December 2025 Financials

- Trustee Hennessey moved to accept December 2025 financial statements, seconded by Trustee Cole. Motion approved.

7. Old Business

- **2024 Financial Review- status update in Finance Committee report**
Still awaiting 2024 annual financial review information from Port, Kashdin and McSherry. Chair Hennessy mentioned that a request for proposal would be going out to other CPA firms to be considered moving forward.
- **Facilities Audit Discussion revisited**
Due to lack of time, discussion tabled until February board meeting

8. Director's Report

Jessica mentioned that Children's Librarian Tammy Sickmon had participated in the Noon Year's Eve community party

9. Construction Update

- Trustee Walter chair - updated provided in packet in advance of the meeting. Discussions on hold due to presentation until February meeting.

10. Committee Reports

Due to the guest presentation about the Central Library, much of the meeting was taken up on that topic. Trustees were asked in advance to review all committee updates and bring any question to committee chairs.

11. New Business

- **Annual Write-off amount- vote (fines and fees receivable)**
Trustee Hennessy made a motion to accept the annual write-off amount as presented, seconded by Trustee Campbell. Motion approved.

12. Next meeting date Wednesday February 18, 2026 at 6:30 pm

- Please have any requests for agenda items and corresponding documents to the President and/or Library Director by Tuesday, February 10.

13. Adjourn

Trustee Cole made a motion to adjourn, seconded by Trustee Hay. Motion approved.

Meeting adjourned at 7:39

Respectfully submitted
Mike Anderson
Secretary, Board of Trustees